

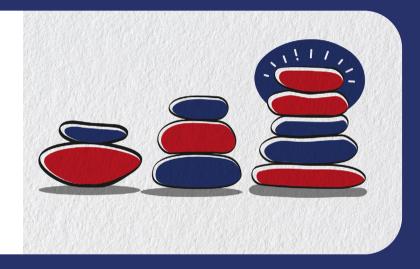




This self development journal, has been created as a tool for personal growth, to help you actively track and reflect on your journey toward your goals.

There are set questions and points for reflection for you to consider and answer over the year, to allow you to selfreflect, understand and work towards your goals, as well as contributing towards your self motivation. Remember though, as you move through the months, you may want to add different points to consider - you can always adapt what this process looks like to suit your needs.

This is a personalised guide which you can create for your own self development.







# **BOOKS AND READING**

What books, articles and publications do you want to read this year to help your growth and development?







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# QUARTERLY SELF CHECK IN: PAGE10F2

# **ACHIEVEMENTS AND MILESTONES**

#### What went well?

Date: \_\_\_\_\_

- List specific goals or targets you accomplished. (E.g., learned a new skill, completed a project, or improved time management.)
- Highlight any progress made in areas of personal growth, such as confidence, communication, or mindfulness and how do you know that this progress has been made?
- What have been your personal wins, this quarter and what are you most proud of?

What have I learned about myself this month?

# **CHALLENGES FACED**

#### What were the obstacles?

- Identify moments where things didn't go as planned what were they and why do you think they didn't go as you hoped they would?
- How do you feel about things when they don't go to plan?
- Consider what you could have done differently to address these challenges and what will you do in the future?

# **LESSONS LEARNED**

#### What did you learn about yourself?

- Reflect on key takeaways from successes and failures and what surprised you
  most about yourself?
- What habits helped you succeed, and which ones held you back?
- Note any insights into your strengths and weaknesses and highlight any improvement in self-awareness or emotional intelligence.
- Consider new perspectives or approaches you discovered and assess how you handled feedback or constructive criticism.





# QUARTERLY SELF CHECK IN: PAGE 2 OF 2

## **RELATIONSHIPS AND SOCIAL GROWTH**

#### How have your interactions improved?

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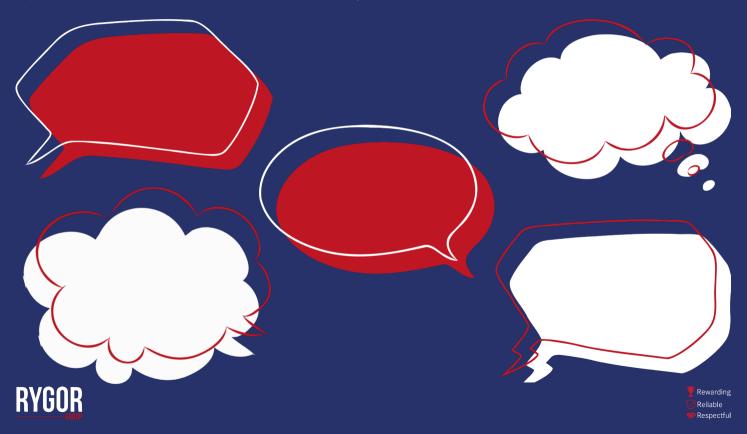
- Evaluate the quality of your relationships with those around you?
- Identify areas where you demonstrated the company behaviours which sit behind our values? (click here to view behaviours and Values)
- Reflect on how your communication skills have impacted your connections.

# **GOALS FOR THE NEXT QUARTER**

#### What's next?

- Set clear, actionable goals for the coming months three maximum.
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- Think about habits or routines you want to maintain or develop.





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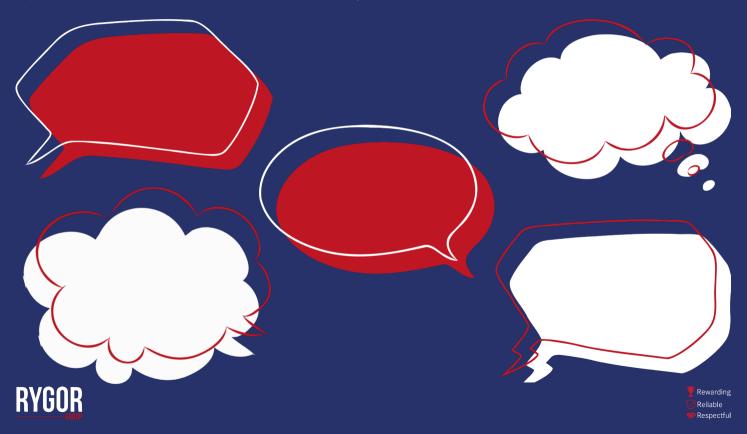
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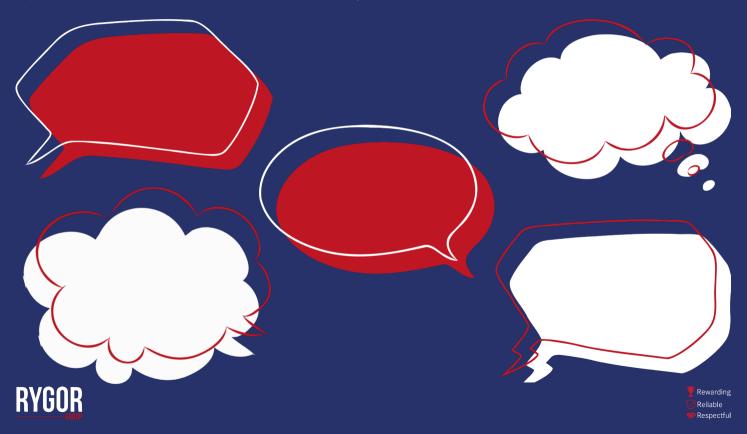
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# END-OF-YEAR SELF-DEVELOPMENT REVIEW PAGE10F2

Reflecting on your personal and professional growth over the year is an opportunity to celebrate progress, identify areas for improvement, and set intentions for the year ahead. Below is a structured approach to conducting a meaningful review.

# **ACHIEVEMENTS AND HIGHLIGHTS**

#### What went well this year?

- List significant accomplishments (personal, professional, academic, or otherwise).
- Reflect on goals you achieved and milestones you surpassed.
- What are you most proud of? Think about moments when you felt your best or overcame challenges.
- What have I learned about myself this month?

# **CHALLENGES AND OBSTACLES**

#### What were the difficulties?

- · Identify areas where you struggled or didn't meet expectations
- Reflect on external obstacles and internal limitations.

#### How did you handle these challenges?

- Note any strategies you used to overcome obstacles or manage stress.
- · Assess what could have been done differently.

# **PERSONAL GROWTH**

#### What have you learned about yourself?

- Reflect on how you've changed emotionally, mentally, or spiritually.
- Highlight key lessons, breakthroughs, or shifts in perspective.





Date:

# END-OF-YEAR SELF-DEVELOPMENT REVIEW PAGE 2 OF 2

# **PERSONAL GROWTH**

#### How have your habits evolved?

- Evaluate whether your routines and habits contributed to your success.
- How have your cared for your health and wellbeing?
- · Identify habits that helped and those you'd like to leave behind.

# SKILL DEVELOPMENT

#### What new skills have you gained or improved?

- Highlight progress in technical, creative, or interpersonal skills.
- Mention any courses, workshops, or self-learning efforts.
- Reflect on your relationship building, influence and communication.

#### What skills still need work?

- Reflect on areas where you'd like to see improvement next year.
- Assess whether you made a positive difference in your community or workplace.

# **GOALS AND INTENTIONS FOR THE NEXT YEAR**

# What do you want to accomplish next year? • Set SMART goals (Specific, Measurable, Achievable, Relevant, Time-bound). What story do you want this year to tell about your growth? • How will you be: Rewarding, Reliable & Respectful What will you focus on improving? • Choose key areas for personal and professional development.

#### How will you maintain momentum?

• Identify habits, tools, or support systems that can help you stay on track.



